## Administration ADMINISTRATIVE STAFF ORGANIZATION

The County Superintendent shall organize the administrative staff in a manner that best enables the County Office of Education to deliver a quality program of instruction, as well as effective educational, business, and other administrative services.

Authority originates with the publicly elected County Superintendent. The County Superintendent may delegate authority and responsibility to the administrators and staff.

The County Superintendent may adjust staff responsibilities temporarily or permanently to accommodate the workload and/or individual capabilities.

Legal Reference:

EDUCATION CODE 1040 et seq. Duties, powers of boards 1240 et seq. General duties (superintendent) 1293 Power to contract with certificated employees 1294.5 Employment of certificated employees 1311 Employment of persons to positions and requiring certification qualifications

## MENDOCINO COUNTY OFFICE OF EDUCATION

Date Adopted: 04/27/2000 Date Revised: