

Personnel

TUBERCULOSIS CLEARANCE

SR 4121.02

Purpose:To decrease the potential for exposure of students and/or employees to tuberculosis infection.

Timeline:Employees shall undergo TB tests every four (4) years.Within sixty (60) days of employment and every four (4) years thereafter.

Prospective Employees

No person shall be employed by the County Office unless the person has submitted a certificate of clearance indicating that a tuberculosis examination within the past sixty (60) days shows that s/he is free from active tuberculosis. The certificate must be issued and signed by the examining physician or an official of either the County Health Department or the American Lung Association. The examination shall consist of an approved tuberculin skin test or an X-ray of the lungs if the skin test is positive.

A person transferring from another public school agency may fulfill the tuberculosis clearance requirement in either of the following ways:

- By producing a certificate of clearance showing that s/he was examined within the last four years and found free of active tuberculosis, or
- By having the last employing public school agency provide the County Office with a certificate of clearance.

When a prospective employee for a position requiring professional certification has not been previously employed in such a position in California, s/he must have a medical certificate on file at the Human Resources department of the County Office. The certificate shall state that the person is free from any disabling disease that would render him/her unfit to instruct or associate with children. The certificate form may be obtained from Human Resources. It must be completed by a licensed physician and returned to Human Resources by the physician. The medical examination referred to in the certificate must have been conducted within six (6) months of the filing of the certificate.

The cost of pre-employment examinations shall be borne by the prospective employee. When the person's religious belief prevents him/her from undergoing a physical examination, the County Office shall follow provisions of Education Code 49406.

Employees

Employees who test negative on tuberculin skin tests shall undergo a tuberculosis examination at least once every four years. Employees who test positive on tuberculin skin tests shall provide a Certificate of Clearance from a licensed physician, County Health Department, or the American Lung Association at least once every four years. Tuberculosis tests and other medical examinations required by the County Superintendent or designee shall be administered by a physician licensed under the Business and Professions Code and shall be provided by the County Office or at

County Office expense.

All food service workers who cook, serve or handle food are required to obtain a health certificate before being assigned to work in any County Office cafeteria or kitchen. If a disease is suspected, a blood test or periodic health examination may be required.

MENDOCINO COUNTY OFFICE OF EDUCATION

Date Adopted: 07/26/1999

Date Revised: 06/01/2004